



مدرسة الأفاق الحديثة ذ.م.م.
NEW HORIZON SCHOOL W.L.L.

Regulation Policy for School-Guardian Relationship



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Regulation Policy for School-Guardian Relationship

Reviewed Date: October 2026

1. Purpose

This policy establishes a structured framework for communication and cooperation between the school and guardians to promote a safe, secure, and supportive educational environment for all students.

2. Scope

This policy applies to all staff members of New Horizon School, guardians of enrolled students, and local authorities as necessary.

3. Objectives

To ensure clear communication regarding safety and security policies.

To outline the roles and responsibilities of both the school and guardians.

To foster a cooperative partnership in maintaining student safety.

4. Communication Protocols

Regular Updates: The school will provide regular updates to guardians through newsletters, emails, and the school website regarding safety policies, incident reports, and emergency procedures.

Emergency Contacts: Guardians will receive a list of official school contacts and emergency procedures at the start of each academic year.

Feedback Mechanisms: Guardians are encouraged to provide feedback and report concerns through designated channels (e.g., school email, meetings, and suggestion boxes).



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5. Responsibilities of the School

Safety Policy Implementation: The school shall implement safety policies in accordance with the guidelines set forth by Bahraini authorities and ensure that these policies are made accessible to guardians.

Training and Awareness Programs: The school shall conduct regular training sessions for staff on safety procedures and facilitate awareness programs for guardians.

Incident Reporting: The school is responsible for promptly reporting any incidents affecting student safety to guardians within a specified time frame (24 hours).

6. Responsibilities of Guardians

Communication: Guardians must keep their contact information updated with the school to ensure timely communication regarding safety matters and emergency notifications.

Active Participation: Guardians are encouraged to actively participate in school meetings, training sessions, and safety drills.

Reporting Concerns: Guardians shall report any concerns regarding a student's safety or well-being directly to the school using the established communication channels.

7. Collaboration with Authorities

The school will collaborate with local authorities in the event of any safety or security concerns that require external involvement.

Guardians will be informed of any measures taken in partnership with local authorities regarding safety and security issues impacting the school community.

8. Review and Evaluation



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This policy will be reviewed annually to ensure compliance with the latest safety regulations and the organizational guide for safety and security in private educational institutions in Bahrain.

Feedback from guardians and staff will be collected and analyzed as part of the evaluation process.

9. Conclusion

This policy affirms New Horizon School's commitment to fostering a secure and nurturing educational environment by promoting strong collaboration between the school and guardians, ensuring the well-being and safety of all students.

Approved by :

Mrs. Vishnu Vandana